

## Appeal

### 13. Appeal Process

For appeal process candidate has to provide minimum requirement as follows: -

- Appeal letter
- Examination result (applicable for item 13.1 (A))
- Withdrawing and/or reducing the scope of certification result (applicable for item 13.1(B))
- Fee amounting RM1,000.00 per application

#### 13.1 Type of Appeal

a) Appeal for examination result

Candidate may appeal for ACCB to review examination result, within 14 working days from the announcement of the examination result.

b) Appeals for withdrawing and/or reducing the scope of certification result In addition to appeals of disciplinary action, an individual or Certified Person who was denied certification or had his/her certification revoked may file an appeal within 14 working days of receipt of notice of the action taken that is eligible for appeal.

#### 13.2 Appeals Body

The Scheme Committee (SC) is the appeals body that hears appeals. The SC is the final body to hear an appeal and there are no further appeals once the full SC has acted. The SC ruling is final.

#### 13.3 Scheme Committee Consideration of the Appeal

The SC reviews all properly filed and documented appeals to determine if significant evidence exists of a substantive error or omission in the certification process or outcome. When the SC reaches a decision, the appellant will be notified in writing within 30 days of such decision being made.